

DIVERSITY:**Employee Question / Issue**

1.B 1 Processing/Questions
Affirmative Action and EEO
Training and Awareness

Primary Contact

Debra Peterson at Debra.Peterson@bemidjistate.edu or 218-755-4121
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EMPLOYEE AND LABOR RELATIONS:**Employee Question / Issue**

Advising on Disciplinary Action
Coaching Employees
Coaching Supervisors
Data Practices
Grievances
Investigations
Legal Compliance
Mandatory Training Enrollment
Performance Review Process
Respectful Workplace
Seniority Roster - IFO
Seniority Roster - MSCF
Seniority Rosters - Staff
Union Contract Interpretation
Workplace Violence Prevention

Primary Contact

Megan Zothman at Megan.Zothman@bemidjistate.edu or 218-755-2502
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Megan Zothman at Megan.Zothman@bemidjistate.edu or 218-755-2502
Ashleigh Haugen at Ashleigh.Haugen@bemidjistate.edu or 218-755-2084
Megan Zothman at Megan.Zothman@bemidjistate.edu or 218-755-2502
Megan Zothman at Megan.Zothman@bemidjistate.edu or 218-755-2502
Carol Hess at Carol.Hess@bemidjistate.edu or 218-755-2445
Ashleigh Haugen at Ashleigh.Haugen@bemidjistate.edu or 218-755-2084
Ashleigh Haugen at Ashleigh.Haugen@bemidjistate.edu or 218-755-2084
Any Human Resources staff member
Megan Zothman at Megan.Zothman@bemidjistate.edu or 218-755-2502

SEARCH PROCESS:**Employee Question / Issue**

Diversity in Hiring
Job Postings
Overall Recruitment Process
Search Committee Advising
Search Committee Training

Primary Contact

Teresa Hanson at Teresa.Hanson@bemidjistate.edu or 218-755-2501
Teresa Hanson at Teresa.Hanson@bemidjistate.edu or 218-755-2501
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TALENT MANAGEMENT:**Employee Question / Issue**

Change Management
Department Structure
Employee Engagement/Recognition

Primary Contact

Megan Zothman at Megan.Zothman@bemidjistate.edu or 218-755-2502
Ashleigh Haugen at Ashleigh.Haugen@bemidjistate.edu or 218-755-2084
Megan Zothman at Megan.Zothman@bemidjistate.edu or 218-755-2502

Employee Offboarding
Employee Onboarding
Employee Retention
Leadership Succession Planning
Ongoing Training and Development
Organizational Development and Coaching
Orientation
Staff Development/Committee
Succession Planning
Supervisor and Leadership Development

Carol Hess at Carol.Hess@bemidjistate.edu or 218-755-2445
Ashleigh Haugen at Ashleigh.Haugen@bemidjistate.edu or 218-755-2084
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OTHER:

Employee Question / Issue

Public Data Requests
HR Website Maintenance
Personnel Files
Tech I.D. and State I.D.

Primary Contact

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Carol Hess at Carol.Hess@bemidjistate.edu or 218-755-2445
Carol Hess at Carol.Hess@bemidjistate.edu or 218-755-2445

NOTE: if the Primary Contact is not available, please contact one of the other HR staff members for assistance!