Board Policy 3.30 College Program Advisory Committee

Part 1. Purpose
To establish consistent practices for creating and operating college program advisory committees.

Part 2. Definitions

College
A community college, technical college, or community and technical college.

College program advisory committee
A formally organized committee that provides expert advice and assistance to college professional-technical programs.

Part 3. College Program Advisory Committees
Each college shall establish, manage, and operate college program advisory committees in compliance with this policy and System Procedure 3.30.1.

Subpart A. Applicability
An advisory committee must be created for credit-based academic programs determined by a college to be preparation for initial or continued employment.
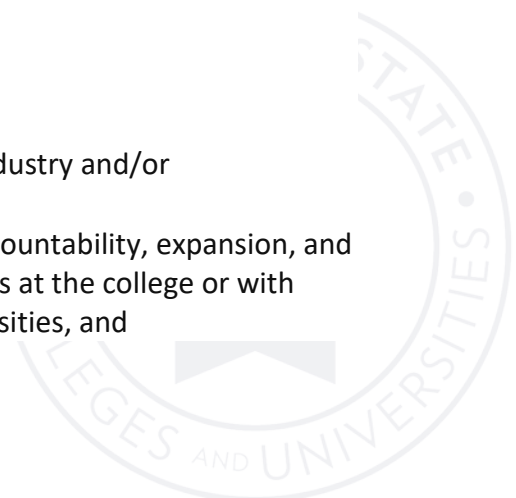
Subpart B. Membership
A college program advisory committee must include, but is not limited to, employers, students, and faculty who possess the requisite knowledge and skills relevant to the program. One advisory committee may serve more than one program provided that committee members possess requisite knowledge and skills relevant to the programs.

Subpart C. Role of committee
An advisory committee:
- identifies college program needs and opportunities,
- describes the current status and dynamic nature of its industry and/or occupation(s),
- provides guidance and advice on initial development, accountability, expansion, and closure of academic programs or related program clusters at the college or with related programs at high schools, colleges, and/or universities, and

- reviews the intended competencies and other learning outcomes associated with the program on an ongoing basis.

Date of Adoption: 06/14/05
Date of Implementation: 06/14/05
Date of Last Review: 05/18/16

Date and Subject of Amendments:
    05/18/16 - Amended Part 2 to make the definitions more precise. Amended Part 3 to add new Subparts A, B, and C. Deleted Part 4 Oversight and Accountability. Applied the new formatting and writing styles which resulted in multiple technical edits.

    Additional HISTORY.