

Checklist of evaluation criteria for courses to be included in the MnTC

The checklist of evaluation criteria should be used by an institution in the order presented:

- _____ 1. Is this course a remedial, developmental or occupational training course? If you answer 'yes' to this question, the course does not belong in the MnTC. If you answer 'no' to this question, proceed.

- _____ 2. Does the course satisfy the institution's philosophy and definition of general education? If you answer 'no' to this question, the course does not belong in the MnTC. If you answer 'yes' to this question, proceed.

- _____ 3. Is the course consistent with the Guidelines for the Review and Design of a Minnesota Transfer Curriculum?

- _____ 4. Is the course designed to have significant focus on one or more of the ten goals of the Minnesota Transfer Curriculum?
 - a. Does the course meet the definition of the goal area?
 - b. A course must address a majority of the competencies for a goal area.
 - c. These competencies must be a significant focus of the course.
 - d. The accompanying documentation (course outline, learning outcomes, sample assignments, etc.) must clearly address a majority of the specific competencies for this particular goal area.
 - e. If you are requesting approval of this course in a second goal area, you must provide evidence (demonstrate) that the course meets 4b and 4c above for both goal areas.

Attachment A: The Minnesota Transfer Curriculum: Goals and Student Competencies

Attachment B: Guidelines for the Review and Design of a Minnesota Transfer Curriculum