

DIN: 3110-1-01
Title of Policy: Satisfactory Academic Progress

Policy

Northwest Technical College will require students to maintain satisfactory academic progress as measured by Grade Point Average (GPA) and percent of courses completed. Individual program majors may have additional requirements for satisfactory academic progress.

The college will place a student on academic probation if he/she

- o has less than a 2.00 cumulative GPA, and/or
- o has fallen below 66.67 percent of completion of all credits attempted at NTC (cumulative).

The following stipulations are placed on students in their probationary semester:

- o Students on academic probation are ineligible to request an incomplete grade during the probationary term.
- o During the probationary term, students must achieve a 2.00 term GPA and complete 66.67% of credits attempted during the probationary semester. Students who do not meet both of these requirements will be placed on academic suspension. Students who meet these requirements but whose cumulative GPA or cumulative percent of credits completed is still below the requirement will remain on academic probation until the cumulative GPA requirement is met.

The college will cancel the registration of students placed on academic suspension. They will be notified of this action by the Registrar. The duration of academic suspension is as follows:

1. First instance: one semester
2. Second instance: one year
3. Third instance: two years

Students wishing to appeal academic suspension must follow the academic appeals process. Students placed on academic suspension may not be eligible for financial aid, even if their academic appeal is successful and they are reinstated. Reinstated students who wish to appeal financial aid eligibility must follow the financial aid appeal process.

Purpose

To ensure that students continue to make satisfactory academic progress toward their degree.

Responsibility

The table below describes responsibilities for this policy:

Group/Individual	Responsibility
Registrar	Notify via email and letter students that they are placed on academic probation or suspension.

Supporting References

Listed below are college document(s) that support this policy:

Compliance References:

The most current documentation is electronic; therefore, please discard printed copy after 24 hours. This does not apply to completed forms which are records.			Print Date: 05/09/17 12:13 PM
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Approved: Dr. Hensrud	Date: 05-09-17	Check here if policy should appear in campus handbook:	x

Listed below are references to compliance requirements (e.g. MN State policy, federal regulations).

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