

Northwest Technical College
Records Office
905 Grant Avenue SE
Bemidji, MN 56601
218/333-6600 Fax: 218/333-6697
records@ntcmn.edu

Name Change Form

Star ID: _____

Effective Date: _____

Former Name: _____
Last First Middle

New Name: _____
Last First Middle

Are you **currently enrolled** at Northwest Technical College? Yes No

When a name change is requested by a student, **proof of authenticity** must be reviewed prior to making the change. Proof of authenticity includes:

1. A copy of your signed social security card with your new name
2. A picture ID:
 - Driver's License
 - US Passport
 - Other Official Government ID
3. The court documentation that supports the name change. This documentation may include any one of the following:
 - Marriage Certificate
 - Divorce Decree
 - Court Order
 - Certificate of U.S. Citizenship
 - Other official documentation

I certify that all information listed above is true and accurate. I understand that I am responsible for any errors resulting from this change.

Student Signature: _____

Office Use ONLY

____ ISRS
____ DARS
____ Records ImageNow
____ Email Helpdesk

____ FA Office
____ FA ImageNow
____ FAFSA