

**DIN: 3020-1-03**  
**Title of Policy Credit via College Board Programs: Advanced Placement (AP), Credit by Examination Program (CLEP), International Baccalaureate (IB)**

**Policy**

Entering learners who have taken College Board examinations may receive credit at Northwest Technical College. Credit may be granted for specific courses or electives. Scores must be submitted to the Admissions Office.

To be recognized for credit, AP scores must be 3 or above; CLEP scores must be 50 or above. IB credit will be individually analyzed by the transfer specialist. Credits will be awarded pursuant to MnSCU policies 3.15, 3.16, and 3.33, and Minnesota Statue 120B.131, Section 16, Subd 3.

**Purpose**

To recognize successful College Board Advanced Placement coursework.

**Responsibility**

The table below describes responsibilities for this policy:

<b>Group/Individual</b>	<b>Responsibility</b>
Admissions office	Receive and process AP scores. Give to Transfer Specialist for review.
Transfer Specialist	Determine appropriate credit for AP coursework for NTC courses.
Registrar	Record allowable AP credit on transcript.
Learner	Submit AP scores to Admissions Office.

**Supporting References**

Listed below are college document(s) that support this policy:

3020-1-01 Advanced Standing

**Compliance References:**

Listed below are references to compliance requirements (e.g. MnSCU policy, federal regulations).

MnSCU Policy [3.15 Advanced Placement](#)

MnSCU Policy [3.16 International Baccalaureate](#)

MnSCU Policy 3.33 College-Level Examination Program (CLEP) Credits (pending)

Minnesota Statue 120B.131, Section 16, Subd 3.

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