Setting up your APA paper in Word

1. Click on insert

2. Select page #

3. Select top of page

4. Select number on left, plain number 1 (I know the number goes on the right, just trust me😊)

5. Type title of paper ex: MAN THIS APA STUFF IS A PAIN (ALL CAPS)

6. Tab page # over to right hand side of paper

7. Check “different first page” under header design

8. 

9. Type(exactly as shown) Running head: MAN THIS APA STUFF IS A PAIN (just title in ALL CAPS)

10. Tab over, type 1 close header and footer