NTC Policy Management System

DIN: 3115-1-01

Policy Name: Assessing Program Level Student Learning Outcomes Policy (P-SLO)

(Annual)

# Policy

All academic programs at Northwest Technical College annually develop and implement plans or assessing effectiveness of student learning and teaching methods. These plans include assessment of all approved P-SLOs for the program, in alignment with course level student learning outcomes (C-SLO). The results of assessments shall be used by program faculty to plan strategies for continuous quality improvement.

# Purpose

The primary purpose in assessing academic achievement is to ensure student success through continuous improvement of implementing new teaching and student learning strategies. The policy ensures the College is fulfilling its mission to engage, support, and prepare students for rewarding careers through innovative programs and hands-on learning.

This policy initiates the process for faculty to annually review appropriately designed, aligned, and delivered program learning outcomes. The assessment of P-SLO encourages faculty to review student achievement and teaching methods. The review intends to lead to students’ successful completion of P-SLO which support graduation and career readiness. The policy supports and integrates innovative and adaptive teaching methods with student-centered learning through continuous improvement.

# Responsibility

The table below describes responsibilities for this policy:

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| **Group/Individual** | **Responsibility** |
| Vice-President of Academic Affairs  | * Ensure that a process is in place to fulfill this policy
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| Academic Affairs and Standards Council (AASC)  | * Acts upon any modifications brought forward through the Program Improvement process.
* Takes part in assessing effective participation and may give summary recommendations to any program as needed.
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| Deans | * Ensure faculty completion of all Annual Review assessments.
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| Division Chairs | * Support faculty in the effective completion of the Annual Review process.
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| Advisory Committees | * Provide input and feedback on required skills and industry advancements in the subject field of expertise.
* Provide expert industry review of program learning outcome achievement goals.
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| Faculty/Faculty Group  | * Complete Assessing P-SLO process.
* Create student-centered and measurable program learning outcomes for annual review through this policy.
* Ensure alignment between C-SLO and P-SLO to measure student performance of the outcome at the program level.
* Evaluate and continuously improve the effectiveness of assessments to measure student performance of each program outcome.
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| Institutional Effectiveness & Assessment Coordinator (IE&A Coordinator) | * Provide yearly data reports for faculty.
* Maintain Assessment Repository for faculty documents.
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# Supporting References

Listed below are document(s) that support this policy:

3030-2-01 Making Curriculum Changes

3115-2-02 Assessing Program Level Student Learning Outcomes (Annual)

3115-4-01 Program Level Student Learning Outcome Validation Form (Annual)

3115-4-02 Program Level Student Learning Outcomes Improvement Plan Form