DIN: **5220-1-01**
Title of Policy: **Technology Standards**

Policy

The College will identify programs which require learners to provide their own mobile computers and will define standardized computer technology items for use in the College. To ensure consistent standards and adherence to specifications, college purchases of defined technology will be processed by the IT department.

Purpose

This policy documents college requirements and standards as related to Information Technology in order to make the most effective and efficient use of technology resources.

Responsibility

The table below describes responsibilities for this policy:

Group/Individual	Responsibility
CIO	Ensure policy and processes are implemented
Instructors and IT Department	Complete 5220-2-01 Mobile Computing Requirements Process annually
New Learners	Meet or exceed minimum mobile computing standards.
All employees	Request IT assistance in purchasing standardized technology items
Business Office	Ensure technology purchases have been approved by IT

Supporting References

Listed below are college document(s) that support this policy:

5220-2-01   Mobile Computing Requirements Process
5220-2-02   Technology Purchase Process

Compliance References:

Listed below are references to compliance requirements (e.g. MnSCU policy, federal regulations).

Te most current documentation is electronic; therefore, please discard printed copy after 24 hours. This does not apply to completed forms which are records.			Print Date: 09/27/05 12:35 PM
Document Number:5220-1-01	Rev.	Page 1 of 1	Level #1
Title: Technology Resources			Implementation Date: 4-20-04
Approved: President Quistgaard	Date: 4-20-04	Check here if policy should appear in campus handbook:	