

DIN: 4040-1-01
Title of Policy: Faculty Emeritus

Policy

As provided in Minnesota State Colleges and Universities [Policy 4.8](#) Faculty Emeritus, the President of Northwest Technical College may confer emeritus status upon a faculty member who is retiring from employment with the Minnesota State Colleges and Universities system in accordance with the following eligibility requirements.

- The faculty member must have at least 10 years of full-time teaching service at Northwest Technical College, which may be fulfilled by noncontiguous periods of employment at NTC.
- The retired faculty member has a distinguished record of outstanding contribution throughout his or her years of service.
- The retired faculty member should be one who will continue to lead an active intellectual life, connect intellectually with the Bemidji academic community, and otherwise support the ongoing mission of the College.

While it is the President who confers such status, faculty may be recommended to the President for emeritus status. Such recommendations should come to the President’s office no later than March of each year to allow announcement at commencement exercises.

Faculty Emeritus status privileges include listing names of members in the college catalog and commencement program. In addition, Emeritus Faculty:

- Shall be issued Emeritus Faculty ID cards;
- Shall have the same usage of library and computer labs as regular faculty;
- Shall have the same rights to purchase memberships at the Gillett Recreation Facility and parking permits as regular faculty;
- Shall be invited to College-sponsored functions;
- May participate in commencement exercises.

Purpose

The purpose of this policy is to recognize retiring faculty for exemplary service and contributions to the College and award ongoing privileges so as to encourage and facilitate a continuing relationship with the College.

Responsibility

The table below describes responsibilities for this policy:

Group/Individual	Responsibility
President	Determine faculty to be awarded Faculty Emeritus status. Award Emeritus Faculty status at commencement exercises.

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Faculty/Staff/Administrators	Make recommendations for faculty emeritus status to the Dean for endorsement. The Dean will give endorsed recommendations to the President. Such recommendations are to be to the Dean for endorsement by March 1 of each year to allow decision and announcement by Commencement.
Director of External Relations	Assure publication of the names of faculty receiving Emeritus Status in the Commencement program.

Supporting References

Listed below are college document(s) that support this policy:

[4040-4-01 Faculty Emeritus Recommendation Form](#)

Compliance References:

Listed below are references to compliance requirements (e.g. MnSCU policy, federal regulations).

[MnSCU Policy 4.8](#) Emeritus Status

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