

**DIN:** 3415-1-01  
**Title of Policy:** Currency of Credits

**Policy**

Due to the rate of change of technological skill requirements, a student may be required to validate coursework that was completed more than five (5) years prior to expected graduation date. Such validation requires the approval of both the advisor and the division chair. Only courses with grades of C or better may be validated. The division may require that students repeat such courses or take additional coursework.

**Purpose**

To ensure the currency of graduates' skills.

**Responsibility**

The table below describes responsibilities for this policy:

<b>Group/Individual</b>	<b>Responsibility</b>
Advisor	Assist student with validation of courses more than 5 years old.
Division Chair	Determine whether validation of courses warrants approval.
Registrar	Ensure that all courses applying toward graduation plan meet currency requirements or are validated per this policy.

**Supporting References**

Listed below are college document(s) that support this policy:

**Compliance References:**

Listed below are references to compliance requirements (e.g. Minnesota State policy, federal regulations): NA

The most current documentation is electronic; therefore, please discard printed copy after 24 hours. This does not apply to completed forms which are records.			Print Date: 08/22/19 4:09 PM
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