

DIN: 3410-01-01
Title of Policy: GPA Adjustment for Returning Students

Policy

Students who have less than a 2.00 cumulative GPA may petition for an adjustment of their GPA under the following conditions:

1. A minimum of two (2) years absence from the college;
2. Completion of one semester of full-time (12 credits) attendance with at least a 2.00 GPA for the semester.

The GPA earned from earlier courses may be adjusted to 2.0 or more at the time the above criteria have been satisfied by adjusting previous course work to reflect only those grades of 2.0 or more. This may result in reduced total semester credits earned toward graduation. Course grades not included in the adjusted GPA are placed in brackets [] on the transcript.

Purpose

To promote successful completion of academic programs and degrees. To allow students an opportunity to establish a new GPA.

Responsibility

The table below describes responsibilities for this policy:

Group/Individual	Responsibility
Registrar	Assist student with filing a petition for the academic adjustment process.
Lead Academic Administrator	Determine if academic adjustment should be granted and notify student and Registrar of decision. Ensure consistency in policy implementation.

Supporting References

Listed below are college document(s) that support this policy:

Compliance References:

Listed below are references to compliance requirements (e.g. Minnesota State policy, federal regulations):

- Minnesota State [Policy 3.29](#) College and University Transcripts
 Minnesota State [Procedure 3.29.1](#) College and University Transcript Procedure

The most current documentation is electronic; therefore, please discard printed copy after 24 hours. This does not apply to completed forms which are records.			Print Date: 08/22/19 4:06 PM
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