DIN: 3330-1-01
Title of Policy: Catalog Use

Policy

A student working toward a certificate, diploma or degree will follow the approved program curriculum at the time of acceptance in a major. Students who have maintained continuous enrollment may elect to follow a new approved program curriculum that is adopted during their enrollment. Students who have not attended for more than one academic year from withdrawal or last date of attendance prior to registration must meet the program requirements in effect at the time of their current registration.

Course changes and substitutions made by the College are considered part of the program.

Purpose

To accurately identify graduation requirements

Responsibility

The table below describes responsibilities for this policy:

Group/Individual	Responsibility
Registrar/Records Office	Ensure student selects eligible catalog for graduation. Evaluate graduation application based on appropriate catalog requirements.
Lead Academic Administrator	Ensure compliance with this policy.

Supporting References

Listed below are college document(s) that support this policy:

Compliance References:

Listed below are references to compliance requirements (e.g. Minnesota State policy, federal regulations).

The most current documentation is electronic; therefore, please discard printed copy after 24 hours. This does not apply to completed forms which are records.	Print Date: 08/22/19 4:06 PM	
Document Number:3330-1-01	Rev. 6/19	Page 1 of 1	Level #1
Title: Catalog Use		Implementation Date:
Approved: President Hensrud	Date:	Check here if policy should appear in campus handbook: