

**DIN: 3125-1-01**  
**Title of Policy: Pass/No Pass Grade Option**

**Policy**

Students may enroll in certain courses on a Pass/No Pass basis. Credits recorded as P/NP are not included in the computation of the student’s grade point average, but a limited number of pass credits count toward graduation.

The option to register on a Pass/No Pass basis may be exercised through the drop/add deadline of the semester. The Pass/No Pass registrant is obligated to complete all course requirements and to take all examinations. A Pass grade is awarded for performance equivalent to a C or above. The following restrictions apply to Pass/No Pass registration.

1. Students may accumulate no more than 9 semester credits for graduation under the P/NP grading option.
2. Students may take no more than 1 class per semester on a P/NP basis.
3. Students who are on Academic Probation will not be allowed to register for any courses on a P/NP basis.
4. Prerequisite courses may not be taken on P/NP basis.

It is the student’s responsibility to consult with his/her instructor and/or advisor prior to choosing the P/NP option for a given course to discuss possible ramifications of taking a class on a P/NP basis, such as the impact on potential for transfer and licensure/certification requirements.

**Purpose**

To ensure that pass/no pass grades are used appropriately so that Students progress toward their degree requirements.

**Responsibility**

The table below describes responsibilities for this policy:

<b>Group/Individual</b>	<b>Responsibility</b>
Students	Request pass/no pass grade option in writing to the Registrar or online.
Registrar	Determine eligibility of course for pass/no pass option upon request of student. Communicate pass/no pass grade options to instructors.

**Supporting References**

Listed below are college document(s) that support this policy: N/A

**Compliance References:**

Listed below are references to compliance requirements (e.g. Minnesota State policy, federal regulations): N/A

The most current documentation is electronic; therefore, please discard printed copy after 24 hours. This does not apply to completed forms which are records.			Print Date: 06/01/18 8:44 AM
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