

**DIN: 3020-1-03**  
**Title of Policy Credit via College Board Programs: Advanced Placement (AP), Credit by Examination Program (CLEP), International Baccalaureate (IB)**

**Policy**

Entering learners who have taken College Board examinations may receive credit at Northwest Technical College. Credit may be granted for specific courses or electives. Scores must be submitted via official transcript from the College Board to the Admissions Office.

To be recognized for credit, AP scores must be 3 or above; CLEP scores must be 50 or above. IB credit will be individually analyzed. Credits will be awarded pursuant to Minnesota State policy 3.21 and Minnesota Statue 120B.131, Section 16, Subd 3.

**Purpose**

To recognize successful College Board Advanced Placement coursework.

**Responsibility**

The table below describes responsibilities for this policy:

<b>Group/Individual</b>	<b>Responsibility</b>
Admissions office	Receive and process AP scores. Give to Transfer Credit Evaluator for review.
Transfer Credit Evaluator	Determine appropriate credit for AP coursework for NTC courses.
Records	Record allowable AP credit on transcript.
Student	Submit AP scores to Admissions Office.

**Supporting References**

Listed below are college document(s) that support this policy:

3020-1-01 [Advanced Standing](#)

**Compliance References:**

Listed below are references to compliance requirements (e.g. MnSCU policy, federal regulations).

Minnesota State Policy [3.21 Undergraduate Course & Credit Transfer](#)

Minnesota Statue 120B.131, Section 16, Subd 3.

The most current documentation is electronic; therefore, please discard printed copy after 24 hours. This does not apply to completed forms which are records.			Print Date: 08/22/19 3:51 PM
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