

DIN **2062-1-01**
Title of Policy **Credit Load**

Policy

A full-time student is defined by Northwest Technical College as one who has enrolled for a minimum of 12 credits per semester. The maximum number of credits that a student is allowed to take in one semester is 19 if no College Readiness courses are needed. If a student needs College Readiness courses, the maximum is 16, including the College Readiness course credits, until the College Readiness course requirement is met. A student may petition to take more than this amount if he/she meets the criteria related to academic progress and has an overall GPA of at least 2.5 and the recommendation of his or her advisor.

Purpose

The purpose of this policy is to identify maximum credit load to enhance student success.

Responsibility

The table below describes responsibilities for this policy:

Group/Individual	Responsibility
Advisors, Counselor, Registrar	Inform students about credit load policy
Registrar	Monitor maximum credit load compliance
Lead Academic Administrator	Ensure compliance with policy

Supporting References

Listed below are college document(s) that support this policy:

Compliance References:

Listed below are references to compliance requirements (e.g. Minnesota State policy, federal regulations).

The most current documentation is electronic; therefore, please discard printed copy after 24 hours. This does not apply to completed forms which are records.			
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Title: Credit Load			Implementation Date: Fall 2006
Approved: Dr. Hensrud	Date: 11/25/19	Check here if policy should appear in student handbook:	<input checked="" type="checkbox"/>