

DIN: 2055-1-01
Title of Policy: Learners with Disabilities

Policy

Learners with disabilities attending Northwest Technical College are guaranteed equal access to college programs, activities, and facilities in compliance with the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, and MnSCU policies. In accordance with ADA and Section 504, learners desiring accommodations must self-identify as having a disability, provide acceptable documentation of the disability, request accommodations. Such accommodations are provided only upon the request of the learner and only as part of an official Accommodations Plan developed by the Learning Services Director, along with counsel regarding the effectiveness of the plan. All information related to a learner’s disability will be located in the Learning Services Director’s office, and will be strictly confidential. Issues related to this information will be discussed on a need to know basis.

Purpose

To ensure that reasonable accommodations are provided to learners with documented disabilities and that reasonable success can be achieved by implementing the accommodations.

Responsibility

The table below describes responsibilities for this policy:

Group/Individual	Responsibility
Learner	Self-identify as having a disability, provide acceptable documentation of the disability, and request accommodations.
Learning Services Director	Receive, review, accept documentation. Determine reasonable accommodations, in discussion with the learner, write Accommodations Plan, communicate accommodations to be made to instructors, monitor accommodations provision for achievable success, mitigate unsuccessful plans.
Instructors	Provide accommodations as directed in Accommodations Plan. Work with Learning Services Director, as needed, in the provision of the accommodations.

Supporting References

Listed below are college document(s) that support this policy:
 2055-2-01 Learners with Disabilities Process

Compliance References:

Listed below are references to compliance requirements (e.g. MnSCU policy, federal regulations).
 Americans with Disabilities Act
 Section 504 of the Rehabilitation Act of 1973.
 MnSCU Policy 1.B.4 <http://www.mnscu.edu/board/policy/1b04.html>

The most current documentation is electronic; therefore, please discard printed copy after 24 hours. This does not apply to completed forms which are records.			Print Date: 09/27/05 12:01 PM
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