## DIN: 3050-4-01 Title: Pre-Appraisal Form

Please submit this form and any additional course materials for the class/lab session to your supervisor no later than one week prior to your scheduled formal classroom observation.

Please submit the completed Syllabus Content Checklist with a copy of the syllabus with this form.

Faculty: \_\_\_\_\_ Course: \_\_\_\_\_

Room: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_

1. What are the daily objectives for this class/lab session?

- 2. Describe how this class ties to previous and upcoming classes or labs -include how it is introductory, reinforcing or concluding for the learning outcomes?
- 3. What course learning outcomes are focused on for this class/lab session?
- 4. Is there anything that you want me to pay special attention to during the class? Any areas you want specific feedback on?
- 5. How will you assess whether you accomplished the objectives for this class session?

| The most current documentation is electronic, therefore please discard printed copy after 24 hours. |      |             | Print Date: 03/15/19 9:18 AM |
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| Title: Pre-Appraisal Form   |      |             | Implementation Date: 3/2019  |