DIN: 3415-1-01
Title of Policy: Currency of Credits

Policy
Due to the rate of change of technological skill requirements, a student may be required to validate coursework that was completed more than five (5) years prior to expected graduation date. Such validation requires the approval of both the advisor and the division chair. Only courses with grades of C or better may be validated. The division may require that students repeat such courses or take additional coursework.

Purpose
To ensure the currency of graduates’ skills.

Responsibility
The table below describes responsibilities for this policy:

<table>
<thead>
<tr>
<th>Group/Individual</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advisor</td>
<td>Assist student with validation of courses more than 5 years old.</td>
</tr>
<tr>
<td>Division Chair</td>
<td>Determine whether validation of courses warrants approval.</td>
</tr>
<tr>
<td>Registrar</td>
<td>Ensure that all courses applying toward graduation plan meet currency requirements or are validated per this policy.</td>
</tr>
</tbody>
</table>

Supporting References
Listed below are college document(s) that support this policy:

Compliance References:
Listed below are references to compliance requirements (e.g. Minnesota State policy, federal regulations): NA