DIN: 3410-01-01
Title of Policy: GPA Adjustment for Returning Students

Policy
Students who have less than a 2.00 cumulative GPA may petition for an adjustment of their GPA under the following conditions:

1. A minimum of two (2) years absence from the college;
2. Completion of one semester of full-time (12 credits) attendance with at least a 2.00 GPA for the semester.

The GPA earned from earlier courses may be adjusted to 2.0 or more at the time the above criteria have been satisfied by adjusting previous course work to reflect only those grades of 2.0 or more. This may result in reduced total semester credits earned toward graduation. Course grades not included in the adjusted GPA are placed in brackets [ ] on the transcript.

Purpose
To promote successful completion of academic programs and degrees. To allow students an opportunity to establish a new GPA.

Responsibility
The table below describes responsibilities for this policy:

<table>
<thead>
<tr>
<th>Group/Individual</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registrar</td>
<td>Assist student with filing a petition for the academic adjustment process.</td>
</tr>
<tr>
<td>Lead Academic Administrator</td>
<td>Determine if academic adjustment should be granted and notify student and Registrar of decision. Ensure consistency in policy implementation.</td>
</tr>
</tbody>
</table>

Supporting References
Listed below are college document(s) that support this policy:

Compliance References:
Listed below are references to compliance requirements (e.g. Minnesota State policy, federal regulations):

Minnesota State Policy 3.29 College and University Transcripts
Minnesota State Procedure 3.29.1 College and University Transcript Procedure