DIN: 3125-1-01
Title of Policy: Pass/No Pass Grade Option

Policy
Students may enroll in certain courses on a Pass/No Pass basis. Credits recorded as P/NP are not included in the computation of the student’s grade point average, but a limited number of pass credits count toward graduation.

The option to register on a Pass/No Pass basis may be exercised through the drop/add deadline of the semester. The Pass/No Pass registrant is obligated to complete all course requirements and to take all examinations. A Pass grade is awarded for performance equivalent to a C or above. The following restrictions apply to Pass/No Pass registration.

1. Students may accumulate no more than 9 semester credits for graduation under the P/NP grading option.
2. Students may take no more than 1 class per semester on a P/NP basis.
3. Students who are on Academic Probation will not be allowed to register for any courses on a P/NP basis.
4. Prerequisite courses may not be taken on P/NP basis.

It is the student’s responsibility to consult with his/her instructor and/or advisor prior to choosing the P/NP option for a given course to discuss possible ramifications of taking a class on a P/NP basis, such as the impact on potential for transfer and licensure/certification requirements.

Purpose
To ensure that pass/no pass grades are used appropriately so that Students progress toward their degree requirements.

Responsibility
The table below describes responsibilities for this policy:

<table>
<thead>
<tr>
<th>Group/Individual</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students</td>
<td>Request pass/no pass grade option in writing to the Registrar or online.</td>
</tr>
<tr>
<td>Registrar</td>
<td>Determine eligibility of course for pass/no pass option upon request of student. Communicate pass/no pass grade options to instructors.</td>
</tr>
</tbody>
</table>

Supporting References
Listed below are college document(s) that support this policy: N/A

Compliance References:
Listed below are references to compliance requirements (e.g. Minnesota State policy, federal regulations): N/A