

NORTHWEST TECHNICAL COLLEGE

2009-2010 VERIFICATION WORKSHEET

DEPENDENT STUDENT

Federal warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

YOUR APPLICATION HAS BEEN SELECTED FOR A PROCESS CALLED VERIFICATION.

In the verification process, Northwest Technical College will be comparing information from your FAFSA application with signed copies of you and your parent(s) 2008 Federal tax forms, and/or with W-2 forms, and/or other financial documents.

WHAT YOU SHOULD SUBMIT TO THE FINANCIAL AID OFFICE:

- 1.) This completed worksheet with all required signatures. *An unsigned worksheet will be returned.*
- 2.) A signed copy of your 2008 federal tax form and all W-2s. *Unsigned tax forms will be returned.*
- 3.) A signed copy of your parents' 2008 federal tax form and all W-2s. If a joint tax return was filed and parent is now divorced, separated, or widowed, enclose all W-2 forms for both parents. *Unsigned tax forms will be returned.*

WHAT THE LAW SAYS:

- We have the right to ask you for information before you are awarded any financial aid. See instructions in the Free Application for Federal Student Aid (FAFSA)
- We must review, correct and update your data.
- All discrepancies must be resolved prior to your receiving Student Financial Aid.

SECTION A: LEARNER INFORMATION (Please print)

NTC tech id (if known) _____

 Last Name First Name MI Social Security Number

 Address (include apt. #) Date of Birth

 City State Zip Code Phone Number (include area code)

SECTION B: FAMILY INFORMATION

List the people in your parents' household, including:

- Yourself and your parent(s) (including stepparent) even if you don't live with your parents
- Your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2009 through June 30, 2010, or (b) the children would be required to provide parental information when applying for Federal Student Aid
- Other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2009, through June 30, 2010

Write the names of all household members. Also, write in the name of the college for any household member (excluding parents) who will be attending college at least half-time between July 1, 2009, and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. You may be asked to provide verification of enrollment from these schools. If you need more space, attach a separate page.

| Full Name | Age | Relationship to Student | College attending in 2009-2010 | Check if PSEO* |
|------------------------------|-----------|-------------------------|-------------------------------------|----------------|
| <i>(Example) Missy Jones</i> | <i>18</i> | <i>Sister</i> | <i>Central University</i> | |
| | | SELF | Northwest Technical College Bemidji | |
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**PSEO (Post-Secondary Enrollment Options) high school students may NOT be counted as attending college for financial aid purposes. All sections of this form must be completed entirely and signed. If incomplete, the form will be returned to you.*

SECTION C: 2008 TAX FORM INFORMATION

C-1: Attach a signed copy of all 2008 Federal Income tax returns (including W-2s) filed by you and your parents. Include IRS Forms 1040, 1040A, 1040EZ, as well as Puerto Rico, amended and Foreign Income Tax Returns. If you and your parents are required to file a 2008 tax return but have not already done so, you must provide a **signed** copy of the completed return to the NTC Financial Aid Office when it is filed. If you or your parents filed a 2008 tax return but did not keep a copy, you may call the IRS at 1-800-829-1040 and request transcript of 2008 tax return or complete and submit **IRS Form 4056-T** for a 2008 tax return transcript. **Your financial aid application will not be processed without tax forms, if filed.**

- If you and/or your parents filed taxes, complete item C-2, skip item C-3, complete sections D, E, & F.
- If you and/or your parents did NOT file taxes, skip item C-2, complete item C-3 and sections D, E, & F.

C-2: Check all tax returns that are attached:

your own your parent(s) joint return father/stepfather only mother/stepmother only

C-3: If you or your parents **did not file AND ARE NOT REQUIRED** TO FILE A 2008 TAX RETURN, complete this section.

I did not file AND I AM NOT REQUIRED TO FILE A 2008 Federal Income Tax return
 My parent(s) did not file and ARE NOT REQUIRED TO FILE A 2008 Federal Income Tax return
 father/stepfather, SSN _____ mother/stepmother, SSN _____

If tax returns will not be filed, report all income from employer(s), earnings and/or value of compensation. Please submit all W-2s, even though a tax return was not filed.

| Student's 2008 Sources of Income | Amount | Parents' 2008 Sources of Income | Amount |
|----------------------------------|-----------------|---------------------------------|-----------------|
| _____ | \$ _____ | _____ | \$ _____ |
| _____ | \$ _____ | _____ | \$ _____ |
| Student Total | \$ _____ | Parent Total | \$ _____ |

SECTION D: UNTAXED INCOME INFORMATION – Report annual amounts

List other income and benefits you received in 2008 that are not listed on your tax form. Do not include student financial aid. A response is required for each item. **Enter "0" if response is zero.** See Question 47 FAFSA.

| | Student | Parents |
|---|-----------------|-----------------|
| D-1 Child Support <i>received</i> for all children. Don't include foster care or adoption payments..... | \$ _____ | \$ _____ |
| D-2 Housing, food, and other living allowances paid to members of the military, clergy, and others..... | \$ _____ | \$ _____ |
| D-3 Other untaxed income not reported, such as workers' compensation, disability, etc. Do not include student aid, welfare payments, untaxed Social Security or SSI benefits, combat pay, or flexible spending arrangements (e.g. cafeteria plans)..... | \$ _____ | \$ _____ |
| D-4 Veterans' non-education benefits, such as Disability, Death Pension or DIC..... | \$ _____ | \$ _____ |
| D-5 Money received, or paid on your behalf (e.g. bills), not reported elsewhere on this form | \$ _____ | \$ _____ |
| TOTAL OTHER UNTAXED INCOME (D-1 thru D-5) | \$ _____ | \$ _____ |

SECTION E: OTHER INFORMATION – Report annual amounts

Provide other information for 2008. A response is required for each item. **Enter "0" if response is zero.** See Question 46 on FAFSA.

| | Student | Parents |
|--|-----------------|-----------------|
| E-1 Child support you <i>paid</i> in 2008 because of a divorce or separation. Do not include support for children in your parent's household as reported in Section B. (You may be asked for documentation.) | \$ _____ | \$ _____ |
| Name of children for which child support was paid: _____ | | |
| E-2 Taxable earnings from Federal Work Study or other need-based work programs..... | \$ _____ | \$ _____ |
| E-3 Student grant & scholarship aid, including AmeriCorps awards, that was reported to the IRS in your Adjusted Gross Income on your 2008 tax return | \$ _____ | \$ _____ |
| TOTAL OTHER INFORMATION (E-1 thru E-3) | \$ _____ | \$ _____ |

SECTION F: SIGN THIS WORKSHEET

By signing this worksheet, I/we certify that all of the information reported to qualify for Federal/State student aid is complete and correct. If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both. Signature is **required** of at least one parent/stepparent whose information has been reported on this form.

Your signature (student) _____ Date _____

Parent / Stepparent signature _____ Date _____

Return form to: Northwest Technical College Bemidji, Financial Aid Office, 905 Grant Ave. SE, Bemidji, MN 56601

