

**Northwest Technical College - Bemidji
Gainful Employment Disclosure Report
Medical Administrative/Executive Assistant and Medical Secretary**

PROGRAM(S)

Q: What program(s) are included in the measures below?

A: The institution has been approved to offer the following program(s) in this program area, but they may not all have had graduates.

Medical Office Technology - 31 credit Diploma

Medical Secretary Technology - 36 credit Diploma

COSTS

Q: How much will this program cost me?

A: Tuition and Fees: Ranges from \$5,248 to \$6,095

Books and supplies: Ranges from \$1,240 to \$1,440

Costs are based on 2010-2011 rates. Actual costs will vary depending upon the specific program and courses taken.

FINANCING

Q: What are my financing options to pay for the program?

A: In addition to any grant and scholarship aid for which they are eligible, 80% of graduates use loans to finance their education. The median debt for program graduates, including all loans while at this institution:

Federal loans by 2010 graduates: \$10,666

Private educational loans by 2010 graduates: \$0

If less than 50% of graduates take federal or private loans, the median for that type of loan will be zero.

SUCCESS

Q: How long will it take me to complete this program?

A: The program is designed to take 3 semesters to complete for students attending full-time (15 credits/semester). It is expected that students who attend part-time, pursue multiple programs/majors or change their program/major will take longer to complete the program.

10% of 2010 graduates from this program finished in this time.

Q: What are the chances of getting a job when I graduate?

A: Job placement rate is not reported -- too few graduates in 2009.

Related job placement rate is not reported -- too few graduates in 2009.

EXAMPLES OF JOBS RELATED TO THIS PROGRAM

The links below provide information from the Department of Labor's Occupational Information Network (O*NET -- www.onetonline.org) about occupations that may be related to this program including the knowledge, skills and education level that may be required.

Executive Secretaries and Administrative Assistants

<http://www.onetonline.org/link/summary/43-6011.00>

Medical Assistants

<http://www.onetonline.org/link/summary/31-9092.00>

Medical Secretaries

<http://www.onetonline.org/link/summary/43-6013.00>