



Authorization to Release Information Form

2130-4-02

I, _____, (Learner ID #), _____ hereby authorize Northwest Technical College _____ to release and/or orally discuss the education records described below about me to:

- () Spouse (name) _____
- () Father/Stepfather (name) _____
- () Mother/Stepmother (name) _____
- () Other (name) _____

The specific records covered by this release are (select with checkmark):

- All
- Discipline Records
- Drug or alcohol disciplinary violation
- Accounts Receivable (itemized charges, tuition or credits)
- Financial Aid (itemized charges, credits, and refunds)
- Housing (charges, credits, and itemized damage charges)
- Registration (number of credit hours, add/drops)
- Telephone or charges for other electronic resources
- Grade Reports at end of semester
- Other-please specify _____

I understand that the student records information listed above includes information which is classified as private on me under Minnesota Statutes 13.32 and the federal Family Education Rights and Privacy Act. I understand that by signing this Authorization form, I am authorizing Northwest Technical College to release to the person named above and their representative information about me which would otherwise be private and not accessible to them.

I understand that, at my request, Northwest Technical College must provide me with a copy of any educational records it releases to the persons named above pursuant to this consent. I understand that I am not legally obligated to provide this information and that I may revoke this consent at any time. This consent expires after one year or until I withdraw my consent, whichever comes first. A photocopy of this authorization may be used in the same manner and with the same effect as the original documents.

I am giving this consent freely and voluntarily and I understand the consequences of my giving this consent.

Dated: _____

Signed: _____

The most current documentation is electronic, therefore please discard printed copy after 24 hours.			Print Date: 06/30/08 5:17 PM
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