

**DIN**                      **2062-1-01**  
**Title of Policy**        **Credit Load**

**Policy**

A full-time learner is defined by Northwest Technical College as one who has enrolled for a minimum of 12 credits per semester. The maximum number of credits that a learner is allowed to take in one semester is 19 if no College Readiness courses are needed. If a learner needs College Readiness courses, the maximum is 16, including the College Readiness course credits, until the College Readiness course requirement is met. A learner may petition to take more than this amount if he/she meets the criteria related to academic progress and has an overall GPA of at least 2.5 and the recommendation of his or her advisor.

**Purpose**

The purpose of this policy is to identify maximum credit load to enhance learner success.

**Responsibility**

The table below describes responsibilities for this policy:

<b>Group/Individual</b>	<b>Responsibility</b>
Advisors, Counselor, Registrar	Inform learners about credit load policy
Registrar	Monitor maximum credit load compliance
Dean	Ensure compliance with policy

**Supporting References**

Listed below are college document(s) that support this policy:

**Compliance References:**

Listed below are references to compliance requirements (e.g. MnSCU policy, federal regulations).

The most current documentation is electronic; therefore, please discard printed copy after 24 hours. This does not apply to completed forms which are records.			Print Date: 08/22/08 6:13 PM
Document Number:2062-1-01	Rev. May 2008	Page 1 of 1	Level #4
Title: Credit Load			Implementation Date: Fall 2006
Approved: Dr. Quistgaard	Date: 9/24/06	Check here if policy should appear in student handbook: <input checked="" type="checkbox"/>	