

**DIN:** 1100-1-01  
**Title of Policy:** Tuition

**Policy**

Tuition for a Minnesota resident or non-resident is set annually by the Board of Trustees of the Minnesota State Colleges and Universities and charged on a per credit basis. The college Provost will consult with the college’s Campus Government on proposals to change the tuition rate prior to submitting the proposal to the Board.

All applicable tuition and fee charges are billed to the learner and are payable on or before the first day of the academic term. Tuition not paid or deferred by no later than five business days after the start of classes will result in cancellation of registration pursuant to MnSCU Policy 5.12 and NTC Policy 1100-1-02.

Pursuant to Minnesota Statute 135A.51 and 135A.52, any Minnesota resident 62 years or older may register for and attend classes without payment of tuition or activity fees when space is available after all tuition paying learners have been accommodated; however, an administrative fee will be charged unless the learner is auditing the course or the course is a non-credit course. Persons seeking to register under this policy may register during the add/drop period after the first day of class.

**Purpose**

To ensure that college policy is in compliance with statute and [Board policy 5.11](#).

**Responsibility**

The table below describes responsibilities for this policy:

<b>Group/Individual</b>	<b>Responsibility</b>
Provost	In consultation with appropriate personnel, determine appropriate tuition rates. Review with college community, including Campus Government. Submit proposal to Board of Trustees.
Business Manager	Assure that approved tuition rates are charged. Ensure that proper paperwork identifies learners who are enrolled under a reciprocity agreement. Charge administrative fee for enrolled learners 62 or older enrolling under “space available” terms.

**Supporting References**

Listed below are college document(s) that support this policy:

**Compliance References:**

Listed below are references to compliance requirements (e.g. MnSCU policy, federal regulations).

[MnSCU Policy 5.11 and 5.12](#)

Minnesota Statute 135A.51 and 135A.52

The most current documentation is electronic; therefore, please discard printed copy after 24 hours. This does not apply to completed forms which are records.			Print Date: 06/07/06 5:00 PM
Document Number:1100-1-01	Rev.	Page 1 of 1	Level #1
Title: Tuition			Implementation Date:
Approved: Dr. Quistgaard	Date: 8/16/05	Check here if policy should appear in campus handbook:	<input checked="" type="checkbox"/>